

SNAP SHOT



Presidential Ramblings

It's Almost Time

It is almost that time again - the SNAP seminar. We have an exciting seminar lined up for members and guests. The seminar will be held on Friday, May 10, 2013, at the Northern Nevada Bar Center, 9456 Double R Blvd. Suite B, in Reno.

This year's topics are: Technology, Evidence, Going Paperless, e-Discovery, and Ethics. The speakers include Michael V. Kattelman, Esq., who will present software technologies used in the law office and using an iPad for trial; Shawn Meador, Esq., and/or John Keuscher, Esq., who will present different ways of obtaining admissible evidence; Mark Ivey, Esq., who will present sources of e-Discovery and preservation of e-Discovery; Caren Cafferata-Jenkins, Esq., who will present the ethics portion of our seminar and provide an overview of NRS 281A, and sanctions to investigate and adjudicate public complaints filed; and our own SNAP Liaison, Anna Buchner, who will present the benefits and pitfalls of going paperless in the law office. We believe you will leave the seminar with a lot of information which you will be able to utilize in your employment.

This will be an all-day seminar and will include snacks and lunch. If you register by April 3, 2013, you will receive the early bird price which is \$95 for members, \$75 for student members, and \$115 for non-members. After April 3, 2013, the cost will go up \$10 in each category. The seminar is open to everyone who wants to attend. Continuing education credits will be announced soon.

Financial assistance is available through SNAP's scholarship program. In order to qualify, you must be a SNAP member in good standing for at least six months. The application and full details of qualifications are available at www.snapreno.com. Simply click on the Education tab.

We hope to see you at the seminar. Not only will this provide you an opportunity to learn some valuable skills and information, it will provide you an opportunity to network with paralegals and attorneys.

In addition to the seminar, SNAP board elections are approaching. Although elections will not be held until June 2013, we need to start

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GENERAL MEETING

SNAP Calendar 2013

SNAP General Meetings Every Third Tuesday at Noon (see flyer)

ZoZo's Restaurant @ 3446 Lakeside Drive

April 16, 2013:

May 10, 2013:

Annual Seminar

Officers and Chairpersons

President: Susan Sunday, ACP

1st VP/Education: Amy Hodgson, ACP

2nd Vice President/Membership/Job Bank:
Kate Cline, ACP

Treasurer: Erin Tieslau, CP

Parliamentarian: Susan Davis, CP, PLS

Secretary: Crystal Huss

NALA Liaison: Anna Buchner

Student Liaison: Rachael Chavez

Activities/Social Chair: Christine Lamia

Newsletter & Web Site Editor: Lynda Traves

<http://www.facebook.com/groups/154903284632632/>

Tidbits of the Month

Tips is a column in which paralegals submit practical advice and suggestions to other paralegals. We encourage each of you to submit your "hot tips" on a regular or irregular basis. Many of us have acquired skills over the years that have made our jobs easier, and we encourage you to share that knowledge with your fellow paralegals. You are welcome to include your name or not.

Hot Tip from Amy Hodgson:

Amy, with Silverman, Decaria & Kattelman, Chtd. created a "cheatsheet" with links to websites our attorneys frequently ask us to pull information from. It has all the assessor/recorder information for the State of Nevada, along with School District by county, and some other useful stuff! It is an attachment to the email.

Election Survey Request by Amy Hodgson:

Annual Elections

Elections are quickly approaching. I am asking the general membership let me know their preference -- have a speaker in June after the elections, or have the elections and no speaker, giving you the opportunity to network and talk with your peers?

Please e-mail me and let me know what YOU want to do!
amy@silverman-decaria.com

Amy S. Hodgson
First Vice President

The educational sessions were announced by NALA. This is the link
<http://www.nala.org/2013-convedprograms.aspx>

ASIAN COLE SLAW

By Kate Cline

4c shredded cabbage*
1c shredded carrots*
1 small onion, finely chopped (adjust to taste)
Pinch S&P, to taste

1-1/2T rice vinegar
1-1/4t sesame oil
1/2t hot red chili sauce
1/3c mayonnaise
1T sesame seeds (optional)

Toss the cabbage, carrots, and onion with the S&P. Mix the remaining ingredients together, except the sesame seeds. Pour the sauce mixture over the tossed vegetables and blend thoroughly. Add the sesame seeds and toss lightly.

* If preferred, may use a cole slaw blend package mix.



Hello SNAP Members!

I am the Chairman of the Nominations and Elections Committee for SNAP's 2013-2014 elections.

As you know, SNAP elections are held every year in June. I would like everyone to start thinking about holding a SNAP Executive Committee position. Volunteering, especially for a non-profit organization, is extremely rewarding.

As SNAP has given so much to its members over the years, wouldn't it be nice to give something back? As you know, SNAP has provided quality, educational speakers each month at its general meetings, as well as the Annual Seminar. As you also know, SNAP provides its members with hours and hours of CLE at a very lost cost.

Article 9 of our bylaws state that, "The President shall appoint a Nominations and Elections Committee chairperson at least sixty (60) days prior to the annual meeting of the Association to present a slate of officers to the membership at least thirty (30) days prior to election." In order to hold a position on the SNAP board, you must have certain qualifications. If you would like to review those qualifications, please review the bylaws located at www.snapreno.com. If you would like more information regarding the Executive Committee positions, they are also attached herewith as well.

Become a valuable team player and learn some great leadership skills!

If you're still not sure if holding an executive committee position is right for you, feel free to contact any one of our current board members. Their contact information is also listed on SNAP's website at www.snapreno.com.

Amy Hodgson and I will be contacting you in the near future to inquire about your interest in holding an executive committee. So you can look forward to hearing from us personally!

Susan Davis, CLA, PLS
(775) 786-6868

Washoe County Law Library

75 Court Street, Room 101, Reno, NV

(775) 328-3250

<http://www.co.washoe.nv.us/lawlib/hoursloc.htm>

Nevada Legal Resources

Class at Washoe County Law Library

http://www.co.washoe.nv.us/index/display_outreach.html~details=8895

Washoe Legal Services

299 South Arlington Avenue
Reno, NV 89501

Telephone: (775) 329-2727

Fax: (775) 324-5509

Free legal services in Washoe County, Nevada

<http://washoelegalservices.com/>

State of Nevada Bar

<http://www.nvbar.org/>

US Bankruptcy Court

http://www.nvb.uscourts.gov/downloads/bugle-newsletters/2013/2013_03.pdf

Latest Editor News

Happy Belated St. Paddy's day. I so wanted my last baby born on this day -- but it didn't happen, he arrived on the Spring solstice. Another good time.

I wish to apologize for the latest of the newsletter, which explains why there is no Luncheon flyer. I broke my ankle and had surgery two weeks ago. I've been rather out-of-touch and not functioning on all cylinders. I appreciate your support and understanding.

I really do want this to be a forum for those of us to get to know each other and build friendships that last long past work hours.

Though this has slowed down my learning to tackle for football, I still plan to play on the team. The doctor has me on this cool machine to help with stimulating bone regeneration so I can be up and running sooner.

Though this may all seem nutty, I've always wanted to play football and to break my ankle in a soccer game has ticked me off. All I want to do is play 1 down and I'll be ecstatic.

I hope you will all support The Nevada Storm and woman's football. I will keep you posted on game times.

If you have any [Tips](#) or fun/educational pictures or stories, please email them my way to: lynda@brync.com.



THE ASSOCIATION OF LEGAL ASSISTANTS • PARALEGALS

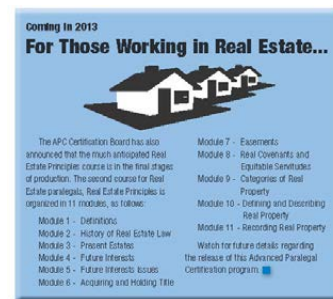
1516 SOUTH BOSTON AVENUE, SUITE 200 • TULSA, OK 74119 • 918.587.6828

For Immediate Release ...

The NALA Advanced Paralegal Certification Board has released the much anticipated *Real Estate Principles* course! Real Estate Principles is now available online. To access the course description and to enroll, visit the NALA web site/Certification/Advanced Paralegal Certification.

The second advanced course for Real Estate paralegals, *Real Estate Principles* presents fundamental concepts related to acquisition, possession, use, and transfer of real property. Real Estate Principles is organized in 11 modules, as follows:

- 1 Definitions
- 2 History of Real Estate Law
- 3 Present Estates
- 4 Future Interests
- 5 Future Interests Issues
- 6 Acquiring and Holding Title
- 7 Easements
- 8 Real Covenants and Equitable Servitudes
- 9 Categories of Real Property
- 10 Defining and Describing Real Property
- 11 Recording Real Property



Advanced Paralegal Certifications are now available in 20 practice areas for paralegals. The courses are developed by the Advanced Paralegal Certification board composed of experienced paralegals, paralegal educators and attorneys, with input from certified paralegals. The APC board also works with experienced technical writers in the production of the on-line, curriculum based courses.

Through this program, Certified Paralegals may achieved advanced certification to enhance their developing careers, or for advanced instruction in practice areas in which they are unfamiliar. The APC program has been growing in popularity since its introduction in 2006. As of March 2013, nearly 3,000 paralegals have achieved advanced certification status.

Access to the Advanced Paralegal Certification courses is also available to those without the Certified Paralegal credential as an advanced CLE program. Paralegals without the CP credential will receive a certificate of completion from NALA upon fulfilling all course requirements.

For more information, contact NALA, or visit www.nala.org.

Meet the SNAP Board

Amy Hodgson, ACP
1st VP/Education



Erin Tieslau, CP
Treasurer



Kate Cline, ACP
2nd Vice President/
Membership/Job Bank



Anna Buchner
NALA Liaison



Susan Sunday, ACP
President



Crystal Huss
Secretary



Rachael Chavez
Student Liaison



Christine Lamia
Activities/Social
Chair



Susan Davis, CP, PLS
Parliamentarian



Lynda Traves
Newsletter &
Web Site Editor

Sierra Nevada Association of Paralegals

TRANSLATION:

TECHNOLOGY, EVIDENCE, AND ETHICS

Annual Seminar

Friday, May 10, 2013

Nevada State Bar Association
9456 Double R Blvd. Suite B, Reno

Guest Speakers and Topics

Technology — Mike Kattelman
Software technologies used in the law
office and using an iPad for trial

Evidence —
Shawn Meador/John Keuscher
Different ways of obtaining admissible
evidence

Going Paperless — Anna Buchner
Benefits and pitfalls of
going paperless

e-Discovery — Mark Ivey
Sources of e-Discovery
and preservation of e-
Discovery

Ethics —
Caren Cafferata-Jenkins
Overview of NRS 281A,
and sanctions to
investigate and adjudicate
public complaints filed

Schedule of Events 9:00 am to 4:30 pm

8:30 a.m.	Registration
9:00 a.m.	Technology
10:15 a.m.	Evidence
11:30 a.m.	Paperless
12:30 p.m.	Lunch In-house (included)
1:30 p.m.	e-Discovery
3:00 p.m.	Ethics

Registration (CLE Credits TBD, including ethics and Lunch)

Name: _____

Telephone Number: _____

Firm Name: _____

Early Bird Registration: if paid by April 3, 2013

\$95.00 Members \$115.00 Non-members \$75.00 Students

Registrations must be received by May 1, 2013

\$105.00 Members \$125.00 Non-members \$85.00 Students

Registration is not complete until payment is received.

Email Your Reservation to info@snapreno.com
by Wednesday, May 1, 2013



Please mail your check payable to SNAP with this completed
registration form to:

SNAP, P.O. Box 2832, Reno, Nevada 89505-2832

Michael V. Kattelman graduated from the University of the Pacific, and attended law school at the University of California, Hastings College of the Law. He was law clerk to the Honorable Scott T. Jordan in 1997. Mr. Kattelman has practiced at Silverman, Decaria & Kattelman (originally Silverman and Decaria) since 2000. Mr. Kattelman is the



Vice-Chairman for the Executive Council of the State Bar of Nevada, Family Law Section; and is currently the President of the Washoe County Bar Association.



Shawn B. Meador graduated from Utah State University, and attended law school at the University of Utah. He has been practicing law since 1983, and has been a shareholder in the firm



Woodburn and Wedge since 1989. Mr. Meador was a member of the Executive Council of the Family Law Section of the State Bar of Nevada from 1997-1999.

He is a fellow of the American Academy of Matrimonial Lawyers (there are fewer than 15 members in the State of Nevada).



John Keuscher graduated from the University of Nevada, and attended law school at Willamette University College of Law. Mr. Keuscher has been practicing law since 2001, and in 2008 was named a shareholder at Woodburn and Wedge. In 2012, he



partnered with Jessica Anderson to form the law firm Anderson Keuscher.



Anna Buchner is a graduate of Truckee Meadows Community College and has two associate degrees: Business - Banking and Finance and Paralegal/Law. She has been a member of the Sierra Nevada Association of Paralegals (SNAP) since 1998 and a board member since 1999. She is a member of the National Association of Legal Assistants (NALA) and the



Washoe County Bar Association's Paralegal Division. She has worked in the legal field over eighteen years. Prior to joining NPRI Center for Justice and Constitutional Litigation, where she is employed as a Paralegal/Office Administrator, she worked primarily in insurance defense. Mrs. Buchner spent one year working in Social Security Disability where she helped individuals obtain their social security disability benefits.



Caren Cafferata-Jenkins graduated from Penn State University, and attended law school at Golden Gate University School of Law. She has been practicing law since 1997, and has been Executive Director for the Nevada Commission on Ethics since 2009. Before accepting the position for the Nevada Commission on Ethics, she was a shareholder and the founder of Jenkins Law Office. Ms. Cafferata-Jenkins practice included



dispute resolution and litigation in family law, estate planning, real estate and business cases. Ms. Cafferata-Jenkins was also an Adjunct Professor for Golden Gate University School of Law from 2002-2005, developing and teaching third year honors remedies workshops, and several sections of first year Legal Writing and Research classes.

