

# SNAP SHOT



## *Presidential Ramblings*

It is hard to believe that my two year term as SNAP's President is coming to a close. When I first became President, two years sounded like such a long time. Now that it is almost over, I wonder where the time went. I have thoroughly enjoyed being your President as I have gotten to know many members. In addition, I have worked with an amazing group of women. I extend a heartfelt thank you to the SNAP board members for being such a fun, enthusiastic and dedicated group. We accomplished a lot during the past two years, including revising our Bylaws, starting a Hot Tips article in the newsletter, and holding NALA CP study groups both years. I also thank the board from two years ago for encouraging me to run for President.

The speaker at our June 18, 2013 meeting will be John B. Routsis, Esq., of Routsis Hardy-Cooper, and he will discuss the new DUI laws. Following his presentation, SNAP will hold its elections and vote in the officers for the 2013-2014 fiscal year. We hope to see you there, as our June meeting will be the last meeting for the fiscal year. There will be no general meeting in July, and we will reconvene in August.

Although the first day of summer isn't until June 21, 2013, this 90 day degree weather sure makes me believe it is already here. Some of my best childhood memories are summer activities such as going camping, running through the sprinklers, going to the beach, riding my bike, and hanging out with my friends. As you go about your activities, please be aware many children are out of school for summer break. Please drive carefully and watch out for children darting out in the streets, as we want them to enjoy their summer as much as we enjoyed ours.

Respectfully submitted,

Susan Sunday, ACP  
President

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### **GENERAL MEETING** **SNAP Calendar 2013**

**SNAP General Meetings Every Third Tuesday  
at Noon (see flyer)**

ZoZo's Restaurant @ 3446 Lakeside Drive

#### **June 18, 2013: Elections**

Speaker: John B. Routsis, Esq.  
Topic: DUI Laws

### **Membership Dues: August 20** **Officers and Chairpersons**

**President:** Susan Sunday, ACP  
**1st VP/Education:** Amy Hodgson, ACP  
**2nd Vice**  
**President/Membership/Job Bank:** Kate Cline, ACP  
**Treasurer:** Erin Tieslau, CP  
**Parliamentarian:** Susan Davis, CP, PLS  
**Secretary:** Crystal Huss  
**NALA Liaison:** Anna Buchner  
**Student Liaison:** Rachael Chavez  
**Activities/Social Chair:** Christine Lamia  
**Newsletter & Web Site Editor:** Lynda Traves  
<http://www.facebook.com/groups/154903284632632/>

**Minutes of the  
Executive Committee Meeting  
Sierra Nevada Association of  
Paralegals (SNAP)  
April 3, 2013 and May 1, 2013**

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**General Meeting Minutes  
Of the  
Sierra Nevada Association of  
Paralegals (SNAP)  
June 18, 2013  
Zozo's Restaurant**

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There was no general meeting in May because we had the annual seminar.

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## **2013/2014 BALLOT**

### **SNAP**

**President**

Amy Hodgson, ACP

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**First Vice President**

Susan Kuznar, CLAS

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**Second Vice President**

Kate Cline, CP  
Vandy Fielder

**Treasurer**

Crystal Huss  
Lynn Strahm

**Secretary**

Christine Lamia

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**NALA Liaison**

Erin Tieslau, CP

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**APPOINTED POSITIONS:**

**The Parliamentarian to be voted by the newly elected board.**

Regular 2013 2014 SNAP Elections

## Sierra Nevada Association of Paralegals

**PROXY**

The undersigned, \_\_\_\_\_, a SNAP member entitled to vote, hereby appoints \_\_\_\_\_ as his/her Proxy, with the power to appoint his/her substitute, and hereby authorizes such Proxy to represent and vote his/her membership share of the Sierra Nevada Association of Paralegals, a Nevada nonprofit corporation ("SNAP"), as of the date of this Proxy.

The foregoing appointment shall be effective with respect to all matters brought forward for voting at the SNAP Annual Meeting to be held on **June 18, 2013** and all matters for which the consent of the membership is sought.

The foregoing appointment is revocable by the undersigned at any time, with or without notice and with or without cause. Unless sooner revoked by the undersigned, the foregoing appointment shall be effective to and including **June 18, 2013**.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2013.

By \_\_\_\_\_

*[Instructions for Proxy: If you are unable to attend the Sierra Nevada Association of Paralegals Annual Meeting to be held **June 18, 2013**, please complete this proxy and the proxy ballot, and give it to a voting member of SNAP who is attending the meeting. You must tell the SNAP member how you want your vote to be cast. The SNAP member must bring this signed Proxy to the Annual Meeting and acknowledge to the Credentials Chair that he/she is voting in your stead. If you would like, you may mail this Proxy to SNAP, P.O. Box 2832, Reno, NV 89505 or email to Susan Davis at [susand@lge.net](mailto:susand@lge.net) to be received **no later than Tuesday, June 11, 2013**.]*

**SNAP PROXY BALLOT**

Ballots must be received no later than **June 11, 2013** in order to be counted.

Please mail your proxy and proxy ballot to SNAP, P.O. Box 2832, Reno, NV 89505 or email your proxy and proxy ballot to Susan Davis at [susand@lge.net](mailto:susand@lge.net).

Proxy 2013 Election

# Tidbits of the Month

**Tips** is a column in which paralegals submit practical advice and suggestions to other paralegals. We encourage each of you to submit your “hot tips” on a regular or irregular basis. Many of us have acquired skills over the years that have made our jobs easier, and we encourage you to share that knowledge with your fellow paralegals. You are welcome to include your name or not.

## Hot Story from Anna Buchner:

I have attached a link for the newsletter. Sort of a follow-up to seminar information. <http://www.rcfp.org/rcfp/orders/docs/ELECCOMM.pdf> (*see pdf attached to email*)

Even Canada is in on this Freedom of Information Act/Public Records Act. Using personal email address to circumvent business email address. [www.oipc.bc.ca/guidance-documents/1515](http://www.oipc.bc.ca/guidance-documents/1515)

The educational sessions were announced by NALA. This is the link <http://www.nala.org/2013-convedprograms.aspx>

## Hot Recipe from Amanda Skiba:

<http://stuffurface.wordpress.com/2013/02/18/tiramisu-cheesecake-the-classic-italian-dessert-is-now-a-cheesecake/>

Most people are familiar with the classic tiramisu, an Italian espresso-mascarpone layered dessert. The creamy mascarpone combined with chocolate and espresso make a satisfying after dinner dessert. My love of cheesecakes has led to many flavor combinations, like my Zebra cheesecake (on my blog), lemony versions, white chocolate raspberry, even an apple pie version. Classic desserts are my biggest inspiration for new cheesecake idea combinations. Tiramisu is one of my favorite desserts, so it's only logical to make it into a cheesecake. Besides who doesn't like coffee and chocolate – it's a perfect combination, such as peanut butter and chocolate. For Valentine's Day, I decided to make this dessert for my love. He gave his seal of approval. Mascarpone is traditional in tiramisu, however cream cheese is the traditional ingredient in cheesecake. Cream cheese and mascarpone are very similar ingredients. In fact, the two are regularly combined, and may even replace one another, in cheesecake, and other, recipes. Mascarpone is a little tangier than cream cheese if you were taste testing the two side-by-side. However, the consistency of the two does not differ too much. In this recipe, I keep the cream cheese base for the cheesecake, but incorporate a fluffy mascarpone cream to reel in the Tiramisu experience.

Over the years I have tested many cheesecake recipes. For this recipe I use my basic cheesecake recipe to start. It is a combination of a classic recipe, and my grandmother's recipe. This recipe always yields a perfect combination of creamy and fluffy. Some of you may like a dense and dry cheesecake (my boyfriend included), and you can achieve that by removing two eggs from this recipe and not using a water bath. Preheat the oven to 350-degrees. When I follow the standard water bath instructions, like most recipes call for, my crust ends up soggy. When I don't use a water bath I notice my cheesecake is drier and cracks! So, I decided to use my roasting pan with the removable rack (my rack is flat not 'V' shaped) and filled the pan with water to just below the rack. This way I get moisture in the oven, without the soggy crust. If you have luck with a traditional water bath, definitely use it. It is all about what works for you.

### **Crust**

1-package (12 lady fingers) –Raley's keeps them in the bakery freezer, just ask the baker for a package.





4oz brewed espresso (you can use hot water and instant powder too)

Arrange the lady fingers in the bottom of your spring form pan as tight together as you can. You want the least amount of gaps as possible (I put a piece of parchment paper at the bottom of my spring form pan). Sprinkle the espresso over all the lady fingers so each one soaks up the espresso. I tried dipping the lady fingers in the espresso first, but found if I tightly packed the lady fingers then added the espresso, that worked much better.

### **Filling**

3- 8oz. pkgs cream cheese (softened)

3/4c granulated sugar

1T vanilla

5 eggs (2 for a dense cake)

1/8 cup heavy whipping cream

1/2 tsp espresso powder, or 3 tablespoon brewed espresso

Preheat the oven to 350-degrees.

Beat cream cheese, sugar and vanilla until combined. Add eggs one at a time and make sure each one is fully incorporated before adding the next. Beat in whipping cream and espresso. Pour the filling onto the lady finger crust.

Reduce the oven to 300-degrees, bake the cheesecake for 1 hour and 5 min (or until the middle is set).

Once the middle is set turn off the oven and prop the oven open slightly for about 15-20 minutes so the cheesecake can cool slowly (this will help avoid cracking). Remove the cheesecake from your oven and allow it to cool a bit more.

### **Mascarpone Cream**

1 cup mascarpone cheese (about 8 ounces)

1/3 cup well-chilled heavy cream

1/4 cup sugar

In a bowl with a whisk or an electric mixer beat together mascarpone, cream, and sugar until mixture holds stiff peaks. Once your cheesecake is cool to the touch, spread, or pipe, the cream on to the cheesecake.

Sift sweetened cocoa powder over the top, or grate semi-sweet chocolate on top.

Refrigerate cheesecake 4 hours before serving.

### **Washoe County Law Library**

75 Court Street, Room 101, Reno, NV

(775) 328-3250

<http://www.co.washoe.nv.us/lawlib/hoursloc.htm>

### **Nevada Legal Resources**

Class at Washoe County Law Library

[http://www.co.washoe.nv.us/index/display\\_outreach.html~details=8895](http://www.co.washoe.nv.us/index/display_outreach.html~details=8895)

### **Washoe Legal Services**

299 South Arlington Avenue

Reno, NV 89501

Telephone: (775) 329-2727

Fax: (775) 324-5509

Free legal services in Washoe County, Nevada

<http://washoelegalservices.com/>

### **State of Nevada Bar**

<http://www.nvbar.org/>

### **US Bankruptcy Court**

[http://www.nvb.uscourts.gov/downloads/bugle-newsletters/2013/2013\\_03.pdf](http://www.nvb.uscourts.gov/downloads/bugle-newsletters/2013/2013_03.pdf)



# DUES ARE DUE!

It is renewal time again. Please complete the flyer and mail in your cheque for the appropriate amount. Deadline to receive the \$5 discount is Monday, August 19, 2012. You may bring your renewal to our General Meeting on August 20 but no further extensions will be permitted past that noon meeting time.

## SIERRA NEVADA ASSOCIATION OF PARALEGALS

*Affiliated with the National Association of Legal Assistants*

*P.O. Box 2832, Reno NV 89505*

### MEMBERSHIP RENEWAL APPLICATION

For use only if information submitted on full application is still applicable. **DO NOT USE THIS FORM** if your employer information has changed from the last time you submitted an application; please fill out the full application.

*(Please Print – Clearly)*

SNAP's membership year runs from July 1 through June 30. Membership dues are payable July 1 of each year, in the following amounts:

Active	\$50.00	(\$45.00 if paid by noon on the third Tuesday in August)
Retired	\$20.00	(\$15.00 if paid by noon on the third Tuesday in August)
*Associate	\$30.00	(\$25.00 if paid by noon on the third Tuesday in August)
*Student	\$20.00	(\$15.00 if paid by noon on the third Tuesday in August)

\* If you need to upgrade your membership to Active Member, please fill out a new membership application, and **PLEASE USE THE FULL APPLICATION**. Make your check payable to SNAP and mail it to the address above.

### Renewal Application

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Preferred Mailing Address: \_\_\_\_ work \_\_\_\_ home

Telephone: Home (\_\_\_\_) \_\_\_\_\_ Business (\_\_\_\_) \_\_\_\_\_

Preferred e-mail address: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Position Title: \_\_\_\_\_

If you have a CLA/CP or ACP designation, please indicate the year certified:

CLA/CP: \_\_\_\_\_

ACP: \_\_\_\_\_

Area(s) of ACP certification: \_\_\_\_\_

Renewing Membership Category: ☐ Active ☐ Retired ☐ Associate

☐ Student (Please provide copy of current unofficial transcript with renewal application and check)

I hereby attest that I meet the qualifications for Membership in the Sierra Nevada Association of Paralegals for the category selected as outlined in its Bylaws.

I agree to be bound by the Code of Ethics and Professional Responsibility adopted by the National Association of Legal Assistants, Inc., subscribed to by the Sierra Nevada Association of Paralegals, and the bylaws adopted by the Sierra Nevada Association of Paralegals.

Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

I prefer any SNAP mailings to be sent to: Home \_\_\_\_ Office \_\_\_\_  
I would like to be included in the SNAP Job Bank to receive notification of job openings via e-mail \_\_\_\_

# Meet the SNAP Board

Amy Hodgson, ACP  
1st VP/Education



Erin Tieslau, CP  
Treasurer



Kate Cline, ACP  
2nd Vice President/  
Membership/Job Bank



Anna Buchner  
NALA Liaison



Susan Sunday, ACP  
President



Crystal Huss  
Secretary



Rachael Chavez  
Student Liaison



Christine Lamia  
Activities/Social  
Chair



Susan Davis, CP, PLS  
Parliamentarian



Lynda Traves  
Newsletter &  
Web Site Editor



## **SNAP General Meeting Luncheon Tuesday, June 18 at Noon**

**SPEAKER:** John Routsis, Esq.

**TOPIC:** DUI Laws

**PLACE:** ZoZo's  
3446 Lakeside Drive  
Reno NV

**COST:** \$18.00 – Members & Guests      \$15.00 – Student Members

**Name:** \_\_\_\_\_

**Office:** \_\_\_\_\_

**Phone/Email:** \_\_\_\_\_

**Member**

**Student**

**Guest**

### **Menu - Italian Family Style**

**Please mail your reservation form and payment to:  
SNAP, P.O. Box 2832, Reno, NV 89505-2832**

**ALL RESERVATIONS WITH PAYMENT MUST BE RECEIVED  
BY FRIDAY, June 14, 2013**

**RSVP via  
Email to Christine Lamia [christinelamia@kernltd.com](mailto:christinelamia@kernltd.com)  
Or [meeting@snapreno.com](mailto:meeting@snapreno.com) OR Evite**

**If you make a reservation, you are responsible for the  
payment, even if you do not show.**