SNAP SHOT





This Issue:

President's Note	1
Executive Committee Minutes	2
General Meeting Minutes	3
Treasurer's Report	4
Job Bank	6
Tips and Tidbits	7
Article	10
Meet the SNAP Board	13
Speakers	14
General Meeting Flyer	15

GENERAL MEETING SNAP Calendar 2013

SNAP General Meetings Every Third Tuesday at Noon (see flyer)

ZoZo's Restaurant @ 3446 Lakeside Drive

December 17, 2013:

Speaker: Debora McDermed, Ph.D Topic: Bridges Out of Poverty

January 21, 2014:

Speaker: Katie Crist

Topic: Chapter 13 Bankruptcy

Officers and Chairpersons

President: Amy Hodgson, ACP

1st VP/Education: Susan Davis, PP,PLS,CLA

2nd Vice President/

Membership/Job Bank: Kate Cline, ACP

Treasurer: Crystal Huss

Parliamentarian: Susan Sunday, ACP

Secretary: Christine Lamia
NALA Liaison: Erin Tieslau, CP
Student Liaison: Vacant
Public Relations: Anna Buchner

Activities/Social Chair: Jessica Bradshaw Newsletter & Web Site Editor: Lynda Traves

http://www.facebook.com/groups/154903284632632/

Presidential Ramblings

There's no getting around it – Christmas is right around the corner. And, my children are small enough to still believe in the magic of Christmas, as well as Santa Claus. While I love their enthusiasm about the holidays, my pocketbook cries this time of year. Which made me think, what are some ways to successfully budget for the holidays, as well as some budget friendly gifts to give?

Christmas club accounts. The idea here is to deposit a set amount of money into a separate account. A lot of banks have backed away from Christmas club accounts, but many credit unions still offer them. The perk to a Christmas club account is the return on these accounts in negligible, and you usually cannot take the money out until the start of the holiday season, around November 1.

Of course, with enough willpower you can do the same thing by depositing the funds directly into a separate savings/checking account, without having to set up a specific Christmas club account. But, my fear is that I would be tempted to raid the account for an emergency, with the intention of "paying it back" (hence why my husband is in charge of the finances).

Bankrate.com has some great money-saving tips for the holidays. They include:

- 1. **Make your budget and gift list now.** I follow this practice and do this *before* I leave the house to go Christmas shopping. And, just because I have X amount to spend doesn't mean I have to spend all of it. If I can get what's on my list at without spending all the funds allocated for Christmas, it doesn't mean I buy extra gifts for everyone and spend all my budget.
- 2. **Set aside some money.** The Christmas Club account idea. Much better to put aside money to pay for the holidays in cash than to put it on a credit card and pay for the holidays for the next six months (or more, depending on how fast you can pay the card off).
- 3. **Start shopping now.** My mother loves Christmas, and she starts shopping for it during the summer. She will see things that she knows someone on her list would love, and she'll pick it up and put it away until the holidays. This allows her to spend little bits of

Tidbits of the Month

Tips is a column in which paralegals submit practical advice and suggestions to other paralegals. We encourage each of you to submit your "hot tips" on a regular or irregular basis. Many of us have acquired skills over the years that have made our jobs easier, and we encourage you to share that knowledge with your fellow paralegals. You are welcome to include your name or not.

Hot Tip(s) This Month

Maple-Pumpkin Crème Brulee By Jen Lumsden

Ingredients

- 8 egg yolks
- 2 cups whipping cream
- 1 cup canned pumpkin
- 1/2 cup pure maple syrup
- 1/4 cup packed brown sugar
- 2 teaspoons vanilla
- 1/2 teaspoon ground cinnamon*
- 1/2 teaspoon freshly grated nutmeg*
- 1/3 cup granulated sugar
- *Allspice can be used as a nice substitution for the cinnamon and nutmeg.

Directions

1. Preheat oven to 350 degrees F. In a large bowl combine egg yolks, cream, pumpkin, maple syrup, brown sugar, vanilla, cinnamon, and nutmeg; whisk until smooth. Spoon pumpkin mixture evenly into eight 6-ounce ramekins or custard cups.

- **2.** Place ramekins in a large roasting pan. Place roasting pan on oven rack. Pour enough boiling water into the roasting pan to reach halfway up the sides of the ramekins.
- **3.** Bake for 40 to 45 minutes or until edges are set (centers will shake slightly). Carefully remove ramekins from water; cool completely on a wire rack. Cover and chill for 4 to 8 hours.
- **4.** Before serving, let ramekins stand at room temperature for 20 minutes.
- -Can be served with traditional caramelized sugar, or with freshly made whipped cream.

<u>Caramelized Sugar</u>: In a medium heavy skillet heat granulated sugar over medium-high heat until sugar begins to melt, shaking skillet occasionally to heat sugar evenly. Do not stir. Once sugar starts to melt, reduce heat to low and cook about 5 minutes or until all sugar melts and is golden, stirring as needed with a wooden spoon. Quickly drizzle the caramelized sugar over custards. (If sugar hardens in the skillet, return to heat; stir until melted.) Serve immediately.

Joke From Krystal Franck

A guy is reading his paper when his wife walks up behind him and smacks him on the back of the head with a frying pan.

He asks, "What was that for?"

She says, "I found a piece of paper in your pocket with 'Betty Sue' written on it."

He says, "Jeez, honey, remember last week when I went to the track? 'Betty Sue' was the name of the horse I went there to bet on."

She shrugs and walks away. Three days later he's reading his paper when she walks up behind him and smacks him on the back of the head again with the frying pan.

He asks, "What was that for?"
She answers, "Your horse called."



Pumpkin Cheesecake Recipe courtesy Paula Deen, 2007 and submitted by Christine Lamía

Prep Time: 15 min
Inactive Prep Time: 4 hr 15 min
Cook Time: 1 hr 0 min
Level: Easy
Serves 8 servings

Ingredients

Crust:

- 1 3/4 cups graham cracker crumbs
- 3 tablespoons light brown sugar
- 1/2 teaspoon ground cinnamon
- 1 stick melted salted butter

Filling:

- 3 (8-ounce) packages cream cheese, at room temperature
- 1 (15-ounce) can pureed pumpkin
- 3 eggs plus 1 egg yolk
- 1/4 cup sour cream
- 1 1/2 cups sugar
- 1/2 teaspoon ground cinnamon
- 1/8 teaspoon fresh ground nutmeg
- 1/8 teaspoon ground cloves
- 2 tablespoon all-purpose flour
- 1 teaspoon vanilla extract

Directions: Preheat oven to 350 degrees F.

For crust

In medium bowl, combine crumbs, sugar and cinnamon. Add melted butter. Press down flat into a 9-inch springform pan. Set aside. For filling:

Beat cream cheese until smooth. Add pumpkin puree, eggs, egg yolk, sour cream, sugar and the spices. Add flour and vanilla. Beat together until well combined.

Pour into crust. Spread out evenly and place in oven for 1 hour. Remove from the oven and let sit for 15 minutes. Cover with plastic wrap and refrigerate for 4 hours.

Washoe County Law Library

75 Court Street, Room 101, Reno, NV (775) 328-3250

http://www.co.washoe.nv.us/lawlib/hoursloc.htm

Nevada Legal Resources

Class at Washoe County Law Library

http://www.co.washoe.nv.us/index/display_outreach.html~details=8895

Washoe Legal Services

299 South Arlington Avenue Reno, NV 89501

Telephone: (775) 329-2727 Fax: (775) 324-5509

Free legal services in Washoe County, Nevada

http://washoelegalservices.com/

State of Nevada Bar

http://www.nvbar.org/

US Bankruptcy Court

http://www.nvb.uscourts.gov/downloads/bugle-newsletters/2013/2013_03.pdf

Joke Submitted by Erin Hill



associate member for a total of 49 members.

Treasurer:

Crystal Huss reported that as of October 4, 2013 SNAP has \$9,927.21 in the general account and \$4,724.26 in the scholarship account.

NALA Liaison:

Paralegal exam is January 2014. Advisory Board. tests should contact Erin.

Secretary:

this time.

III.COMMITTEE REPORTS: Parlamentarian:

Susan Sunday had no report at this end of this year. time.

Newsletter/Website Editor:

Lynda Traves asked that anyone still not receiving a copy of the newsletter contact her.

Acitivities/Social Chair:

attendance.

Public Relations Chair:

Erin Tieslau reported that the next Anna Buchner is currently working testing window for the Certified with Henry Sotello on the TMCC The ABA The application deadline for the recertification process was conducted Secretary January testing window is December this past May with respect to the 1, 2013, and that late applications, TMCC paralegal program, and we accompanied with a \$25.00 late are still awaiting final ABA approval. application fee, will be accepted The TMCC paralegal program is through December 10, 2013. looking for firms, offices, agencies, Anyone interested in forming a study etc., who are interested in working group in preparation of the 2014 with a paralegal intern, please contact Henry Sotello if interested. advised that the Writ came out today, and it discusses the Second Judicial Christine Lamia had no report at District Court's upcoming modification to the current credit card processing method. The Court anticipates that the new Payment Vendors site should be in place by the Anna also mentioned that the Discovery Commissioner, Wesley M. Ayres,

wrote an update concerning expert witness disclosures, reports, and testimony.

IV.SPEAKER INTRODUCTION:

Susan Davis introduced our speaker, Brett Kandt, Esq., from the Attorney General's Jessica Bradshaw was not in office in Reno, who will speak to us on legal ethics.

> There was no further business, and the meeting was adjourned at 12:58 p.m.

Respectfully Submitted Christine Lamia

Study Group

In January 2014, Erin Tieslau, CP, is putting together a study group to prepare for the May and September 2014 exams. Currently there are five people who are interested in a study group, and we are hoping for at least five more people to make the study group beneficial for everyone. If you are interested in joining the study group please email me at erin@lge.net. Please provide me with your contact information and days of the week you would be available to get together. Also, feel free to email me if you have any questions about the exam or what you would need to prepare for the exam.

Erin Tieslau NALA Liaison BANKRUPTCY BUGLE — District of Nevada — NOVEMBER 2013

BANKRUPTCY BUGLE



Inside This Issue

New Event for Chapter 13 Cases-Certificate of Service

Filing Amended
Petition Documents

1

2

2

Contacting Courtroom Deputies

A Message From the Clerk

Chat 2

Courthouse Hours 2

Holiday Office Closures 2

Opening a
New Petition 3

Court Contact Information 3



NEW EVENT FOR CHAPTER 13 CASES-CERTIFICATE OF SERVICE

There is a new event to use when filing the certificate of service for the Certificate of Compliance in chapter 13 cases. This event can be found under Bankruptcy>Miscellaneous and it is titled Certificate of Service for Certificate of Compliance (ch 13 only). Do not use the generic certificate of service. Using this event and filing the certificate of service separately will allow the system to automatically process and discharge the case in a timely manner if all other required documents have been filed. More information on chapter 13 cases can be found at the following link:

http://www.nvb.uscourts.gov/rules-forms/rules/local-rules/5009/

FILING AMENDED PETITION DOCUMENTS

To amend schedules of a petition, go to Bankruptcy > Miscellaneous > Schedules/Declaration re Schedules. Follow the docket prompts, and select the schedule(s) you are amending. If the pdf includes the Summary, Declaration or any other petition documents such as the Statement of Financial Affairs, Chapter 7 Means Test, Disclosure of Compensation of Attorney for Debtor, etc., please remember to also click on those by holding the control (Ctrl) key every time you click on a new event. All the separate amended documents attached to your PDF image should be reflected in the docket text.

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)

Declaration

Declaration Re: Electronic Filing

Declaration by BPP

Designation of Local Counsel (BK)

Disclosure of Compensation of Attorney for Deblor.
Disclosure of Compensation of Bankrupcty Petition

Preparer (Form B280)

Selected Events (click to remove events)

Schedules/Declaration re Schedules Statement of Financial Affairs

Chapter 7 Means Test

Disclosure of Compensation of Attorney for Debtor

If you are adding a new creditor(s), you will incur a filing fee. After you have completed this docketing step, go to Bankruptcy > Creditor Maintenance and add only the NEW CREDITORS to the case. You may do so by either choosing Enter Individual Creditors and add them individually in UPPER CASE, *OR* you may save the new creditor's list as a .txt file and then upload this new creditor matrix file.

BANKRUPTCY BUGLE — District of Nevada — NOVEMBER 2013

CONTACTING COURTROOM DEPUTIES

If you need to contact a Courtroom Deputy for an urgent issue, e-mailing is usually the fastest method of communication. Sometimes they are in trials or are in court all day and do not have the opportunity to retrieve the telephone messages until late in the day but can check e-mails throughout the day. E-mail addresses can be found on the court's website:

http://www.nvb.uscourts.gov/about-the-court/contact-information/

A Message From The Clerk

On behalf of the bankruptcy judges and all the staff at the Bankruptcy Court, I would like to extend our best wishes for this holiday season to one and all. May good health and good wishes abound.

- Mary A. Schott, Clerk

CHAT

The Nevada Bankruptcy Court has implemented a CHAT service for the public.

The CHAT Help Desk answers questions online Monday—Friday during regular court hours. In addition, phone calls to the Help Desk at 866-232-1266 will still be answered.

Access to CHAT can be found at the court website's home page:

www.nvb.uscourts.gov

BANKRUPTCY COURTHOUSE HOURS

7:30 A.M. to 5:00 P.M.

C. Clifton Young Federal Building and U.S.

Courthouse and

Foley Federal Building and U.S. Courthouse.

Bankruptcy Court Intake Hours are:

9:00 A.M. to 4:00 P.M.

Excluding Weekends and Federal Holidays.



Page 2

www.nvb.uscourts.gov

BANKRUPTCY BUGLE

BANKRUPTCY BUGLE — District of Nevada — NOVEMBER 2013



VOLUNTARY PETITION

Official Form B1, known as a "Voluntary Petition" must be filed by a debtor to begin a bankruptcy case.

STEPS TO MANUALLY OPEN A VOLUNTARY PETITION

(Note: Steps 2-6 should be done immediately after opening.)

- 1 Upload VOLUNTARY PETITION
- 2 Upload MATRIX
- 3 Docket JUDGE/TRUSTEE ASSIGNMENT
- 4 Docket STATEMENT OF SOCIAL SECURITY
- 5 Docket DECLARATION OF ELECTRONIC FILING
- 6 Docket **MEANS TEST** (Individuals Only)
- 7 Docket CERTIFICATE OF CREDIT COUNSELING

(Individuals Only)

8 Docket CHAPTER 13 Plan (if Applicable)

ALL Chapter 13 and 11 cases are opened as ASSET cases.



JUDGE/TRUSTEE ASSIGNMENT

THIS IS A VERY IMPORTANT STEP in opening a new petition.

It is a crucial part of case opening, and will ensure that you receive your 341 notice immediately.



BANKRUPTCY COURT CONTACT NUMBERS

LAS VEGAS CLERK'S OFFICE:

(702) 527-7000

RENO CLERK'S OFFICE:

(775) 326-2100

CM/ECF HELP DESK:

(866) 232-1266

Frequently called numbers, e-mail addresses, and live on-line chat is available on the court's website under Court Information:

http://www.nvb.uscourts.gov/about-the-court/contact-information/

Page 3

www.nvb.uscourts.gov

BANKRUPTCY BUGLE

Meet the SNAP Board



Susan Davis
1st VP/Education



Kate Cline, ACP 2nd Vice President/ Membership/Job Bank



Anna Buchner **Public Relations**



Erin Tieslau, CP NALA Liaison



Amy Hodgson, ACP **President**



Crystal Huss Treasurer



Christine Lamia Secretary



Jessica Bradshaw Social Activities



Susan Sunday, CP **Parliamentarian**



Vacant Student Liaison



Speakers

December:

Debora McDermed, Ph. D speaking on Bridges out of Poverty.



Debora is currently Director of Community Engagement for the Bridges To A Thriving Nevada Initiative in Northern Nevada. As of June 2013, Deb has trained over 1000 participants in the Bridges out of Poverty Day 1 and Day 2 curriculum. In 2013-2014, Debora will be traveling to Southern Nevada to assist in kicking off the Bridges movement there.

Debora has been a Transformational Leadership Consultant to the fortune 500 for over 15 years. Her clients included IBM, ATT, Hallmark Cards and many others. Her specialty is in the field of human development and what fosters and sustains human change.

She devotes her time to building strong community by building strong individuals from all walks of life. She is the author of the workshop – Leading from the Heart and Making an Impact through Dynamic Presentations.

Effective October, 2013- Debora is Vice President of the National Board on Advancing Bridges.

A 501C3 dedicated to bringing national attention to the power of the Bridges model for ending poverty.

Debora McDermed will be speaking on Bridges Out of Poverty; more specifically on the topic Hidden Rules as it relates to people's perception of impoverished individuals, and how these Rules apply to paralegals and our involvement to assist with our attorneys and clients.

P.S. This is NOT sappy stuff (bleeding heart), or a request for a donation. Instead, it has to do with how we in the legal community perceive impoverished individuals. For example, think if the Erin Brockovich movie and you'll get a better understanding. What if Erin (Brockovich not Tieslau) walked into your office dressed the way she did? What if that person thought they were dressed very well, and we thought they were street walkers – or someone else? This is just to give you some idea of the direction our speaker will be going in.



Luncheon Tuesday, December 17 at Noon

SPEAKER: Debora McDermed, PhD.

TOPIC: Bridges Out of Poverty

PLACE: ZoZo's 3446 Lakeside Drive Reno NV

COST: \$18.00 - Members & Guests \$15.00 - Student Members Name:

Office: Phone/Email:

Menu - Italian Family Style

Student

Guest

Please mail your reservation form and payment to: SNAP, P.O. Box 2832, Reno, NV 89505-2832

ALL RESERVATIONS WITH PAYMENT MUST BE RECEIVED BY FRIDAY, December 13, 2013

RSVP via
Email to meeting@snapreno.com OR Evite

If you make a reservation, you are responsible for the payment, even if you do not show.

Member