#### Sierra Nevada Association Of Paralegals

#### January 2011





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#### **SNAP Calendar 2010**

January 18: Tuesday at Noon (see flyer) ZoZo's Restaurant 3446 Lakeside Drive Speaker: John Kadlic, Reno City Attorney Topic: Legislature's application of Mason's Rules vs. Robert's Rules

#### Save The Date April 8: SNAP Annual Seminar

#### **Officers and Chairpersons**

President: Anna Buchner 1st VP/Education: Jeannie Dieffenbach 2nd Vice President/Membership/Job Bank: Amy Hodgson, ACP Treasurer: Susan Sunday, ACP Parliamentarian: Susan Davis, CLA, PLS Student Liaison: April Solomon Secretary: Linda Palmer NALA Liaison: Kate Cline, ACP Newsletter Editor: Lynda Traves Web Site Manager: Kate Cline, ACP

## President's Note

Happy New Year! Welcome 2011! I hope that everyone had a safe a happy holiday season.

As 2010 came to a close I found myself facing surgery. I didn't consider it major surgery but the doctor and everyone else did. In preparation for surgery I was asked so many different questions that it has brought me to think about what we should do for ourselves.

Do you have a living trust or a will? If not now is the time to start thinking about your future. Like the cobbler kids who don't have shoes, the legal profession puts our legal needs off and we will get to it tomorrow. Well, start thinking about it today and set a time frame to have it completed by.

My husband and I fortunately have a living trust that was drawn up by an attorney here in town. Many of my answers to the doctor and the hospitals questions regarding "if something should go wrong" do you have advanced directives. I was able to say yes I do. I had to provide them with copies of my directives.

I have also discovered that my advanced directive does not pertain to emergency medical personnel. The paramedic daughter corrected her paralegal mother. I'm so proud of her too. If you don't want to be resuscitated there is a separate orange sheet that hangs on your refrigerator. You can download the form from the State of Nevada and have your doctor sign it and then file it with the State. Part of the card is detachable to carry in your wallet. This orange form tells the medics that you don't want to be resuscitated.

How many of you have thought about long term health care insurance. At the beginning of 2010, my dad was taken to the hospital where he stated for a week, came home and my mom realized that she could not care for him herself. We placed in him a local care facility for about days and he again went home. He again had to go to an acute care facility because he got pneumonia. He then went into a memory care facility because of his dementia. The memory care facility was not covered by Medicare or his supplemental health insurance. The facility was really nice and took very, very good care of him. However, it was expensive. If he had purchased long term care insurance it would have been covered.

I'm sure that I could go on and on and on however, you all have the message. If you don't have your wishes in writing it will be left up to your family. Do you really want that burden and possibly that expense on them? Get it done as soon as possible.

I hope to see everyone at our monthly meetings. As always, the meetings are on the third Tuesday of every month. The speaker, topic and location will be posted at SNAPRENO.COM.

#### See you soon.

Anna Buchner 2009-2011 President

#### MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE SIERRA NEVADA ASSOCIATION OF PARALEGALS January 12, 2011

To be in February 2011 Newsletter

MINUTES OF THE GENERAL MEETING OF THE SIERRA NEVADA ASSOCIATION OF PARALEGALS Janurary 18, 2011 To be in February 2011 Newsletter

#### Report of NALA Liaison Website Manager NALA NEWS FLASHES!

NALA Liaison Report: TMCC has been approved as an official testing center for the CP Exam. For more information, check out www.nala.org/

<u>Certification.aspx</u>. The study group has concluded and there will be one person taking the exam in January.

• The 2011 Convention was moved from

Omaha, NE to Dallas/Plano, Texas due to a construction project at the Omaha Hilton that would not be completed in time for the convention. The 2012 convention will be held in Omaha. The 2011 convention will have SEVEN Institutes: Corporate, Essential Skills, Estate Planning/Administration, Personal Injury, Real Estate, Social Security Disability, and Technology for Litigation Paralegals.

• NALA announced the release of a new APC course for land use, which covers zoning and land-use regulation.

• The deadline for the 2011 Member Exchange was extended to 11/15/2010 (presentations are part of the annual convention educational programs).

• The 2010 Utilization and Compensation Survey Report was released and is available on the NALA website.

Please check the NALA website for more information on the above items (<u>www.nala.org</u>). website, please be sure to send me an email at <u>webmaster@snapreno.com</u>

Respectively, Kate Cline, ACP NALA Liaison / Website Manager



#### **Recap of December Holiday Party**

We had a lovely dinner at the Great Basin Brewery. Unsure of the exact number in attendance. Anna's and Lynda's husbands were in attendance along with Jeannine's boys, one of which was celebrating a birthday.

It was nice to not have any time constraints and get back to work. We had a leisurely dinner and great conversation.

Nothing quite matches spending time getting to know the members of SNAP.

Respectively, Lynda Traves Newsletter Editor

All times are Central time zone. Times and dates are subject to change $^{\rm +}$ Co	Spanish for Franzysts, fire initial vorissuit Garla M. Valerzuela, CP	n. 15 115 117 Mil		Patricia J. Gustin, CP, CFEI Mon., Feb. 21	Ethics & Technology Vicki Voisin, ACP	Applicable Exclusion Annount to Offset Federal Gift and Estate Taxes Ed Amstrong, Attorney	SP21VGP20CF20CF
All times are Central time zone. Times and dates are subject to change. Stay abreast of the latest schedule changes at www.nala.org/onlineed.aspx • The Fall 2011 Session will be offered August December, 2011	Karen Sanders-West, ACP, JD	est, ACP, JD Wed., Mar. 16	Karen Sanders-West, ACP, JD Wed., Apr. 6	Mary Kubichek, BS, MA, JD	U. Nevin Shaffer, Jr., PA	Practice Joson, Atty Mon., Apr. 18	FEBRUARY S M T W T F S S M T W T W T F S S M T W T
$_{\rm px}$ $\bullet$ The Fall 2011 Session will be offered August – December, 2011 edit		American Legal System: Blue Book Review of Citing Part 1 Civil Litigation: Part 1 American Legal System: Civil Litigation: Part 2 Part 2 Civil Litigation: Part 3 Basic Business Organizations Judgment and Legal Analysis	Environmental Law Rebecca E. Patty	Elder Law—Intermediate (J. CCM, LNCC Wed, Mar. 9	Legal Description: Legal Description: Glenn A. Leier, Attorney	n Act P, JD Wed., Feb. 2 ry Consultants JD	MAY 13, 2011 APRIL APRIL MAY 13, 2011 MAY MAY MAY MAY MAY MAY MAY MAY MAY MAY
may qualify as ordinary and necessary business expenses. NALA Campus LIVE! presentations use www.seemyscreen.com technology.	very weak and a set of the set of	More Information Details on the Spring 2011 program, including course abstracts, dates and times of presentations, and background on instructors, are available on the NALA Campus Website.	Numbers of NALA and other interested parties will be advised by e-mail of upcoming NALA Campus LIVE! courses. On the NALA Campus Website, hyperlinks are provided to the appropriate www.seemyscreen. com registration screen where registration may be completed. The necessary concurrent telephone conference call is toll free. In addition, most spring NALA Campus LIVE! courses will be recorded. Participants must register in order to receive Certificates of Attendance and CLE credit.	Presits Registration fees are \$80 per course for NALA members, and \$105 for non-members. More than one participant per site is \$80 for NALA mem- bers, and \$105 for non-members plus \$45 for each additional person.	Who Should Participate Paralegals will find these courses to be just the thing for their continuing paralegal education. Professionals outside the legal field may also find a number of the LVEI courses of great help in their occupations. A good understanding of the American legal system is of benefit to professionals in many areas of business.	<ul> <li>10656) for paralegals and attorneys.</li> <li>These seminars meet the Continuing Education requirements for Florida Registered Paralegals as set forth in Rule 20-6.1 of the Rules Regulating the Florida Bar.</li> <li>Accredited Sponsor Status has been approved by the Montana State Bar for paralegals and attorneys.</li> <li>The North Carolina State Bar Board of Paralegal Certification has approved certain educational programs for continuing paralegal education credit.</li> <li>The Texas Board of Legal Specialization has approved certain pro- grams for certification and recertification continuing legal education for TBLS Board Certified Legal Assistant/Paralegals.</li> </ul>	The Program NALA Campus LIVE! courses range from practice tips and Certified Paralegal exam review courses to advanced presentations on sub- stantive law topics. Expertise needed by participants ranges from very little knowledge of the subject to extensive understanding. The LIVE! process is particularly conducive to subjects that ment timely review, and for discussion of new laws or recent changes in the law. Courses last from 90 minutes to two hours. Most NALA Campus LIVE! programs earm as much as two hours of CLE credit toward maintaining the CP credential. Under section 9 of the MCLE Rules and Regulations, NALA is a State Bar of California approved MCLE provider (Provider rumber

January 2011

#### Sierra Nevada Association Of Paralegals



# **Editor's Note**

#### Welcome to 2011!

It has been a chilly start to the year, especially for this hardy Canadian who has spent many years in California. Thankfully, we finally purchased our pellet stove and it is blazing away keeping us warm.

I am hoping that with newsletter editorial, it will start a dialogue amongst the members.

For the past umpting years I have debated over taking the PACE or CLE exam. When I first attained my paralegal certificate, I tried to take the PACE exam and was denied because I was not working for a law firm. I periodically looked at taking either exam but was always discouraged because of my employment status. Eventually, I completed my degree in Justice Studies and I still wonder about PACE of CLE exam. Since, I do poorly on multiple choice exams, I have shied away from either exams. Something in my ADDHD inhibits my thought process to read the questions coherently — thus, I am fearful of failing but I still am curious if those letters behind my name will change the perception of being a legal assistant. Also, what are the pro and cons of either exam. I do not know, but many of you have passed these exams. Does the extra credentials make it easier to get a job? Better salary? I am hoping others will comment on this.

In the meantime, I am starting grad school at UNR in the Justice Management program. Will this get me a better job? I enjoy my current employment. I am getting my masters because I am bored — yes, bored. I need many forks in the fire. I need the deadlines.

I reiterate, this is a members newsletter and I would like your feedback, comments or interesting articles to add in future newsletters.

Lynda Newsletter Editor

Ps: The above picture was taken the very first snow fall we had last year. The view is from our deck.It was so magical.



# **January Speaker**

# <u>John Kadlic</u> <u>Bio — 2010</u>

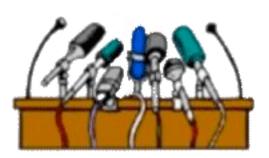
John Kadlic is the Reno City Attorney. He graduated from the University of North Dakota School of law, and was admitted to the Nevada State Bar in 1975. He was elected as the City Attorney to serve a second term in 2010. As the City Attorney, Mr. Kadlic oversees two divisions, the Civil Division and the Criminal Division.

The Civil Division provides a full range of effective and economical legal services to the City in order to protect the City's legal interests and reduce its legal liability. The Civil Division represents the City in litigation ranging from simple personal injury cases to complex civil rights litigation and wrongful death cases.

This division also serves as in-house counsel for all City boards, commissions, departments, and the

City Council, which includes day to day basis ranging questions to drafting and documents. The division counsel to the and handles some litigation

The Criminal Division of promotes the safety and Reno, through the



providing legal advice on a from answering simple reviewing complex legal also serves as in-house Redevelopment Agency, for that agency.

the City Attorney's Office, quality of life in the City of prosecution of all

misdemeanor violations of the Reno Municipal Code. In the Reno Municipal Court, the violations range from traffic tickets to D.U.I., and domestic violence cases

Prior to serving as the City Attorney, Mr. Kadlic served as the Deputy District Attorney for Elko, Pershing and Washoe Counties, and in 1993 he was appointed as the Justice of the Peace for the Reno Township, Dept. 3. He was elected to that position in 1984, 1988 and 1992.

Resources: City of Reno Website - www.reno.gov

# SNAP General Meeting Luncheon Tuesday, January 18 at Noon

SPEAKER:	John Kadlic	
PLACE:	ZoZo's Restaurant 3446 Lakeside Drive 775.829.9449	
COST:	\$18.00 – Members & Guests	\$15.00 – Student Members
Name:		
Office:		
Phone/Email:		

Member

Student

Guest

### <u>Menu - Italian Buffet</u>

Marsala Chicken Pasta mushrooms, garlic & rigatoni in a marsala cream Mushroom ravioli Salad

**Please mail your reservation form and payment to:** SNAP, P.O. Box 2832, Reno, NV 89505-2832

ALL RESERVATIONS WITH PAYMENT MUST BE <u>RECEIVED</u> BY FRIDAY, January 14, 2010

## Email reservations accepted at: <a href="https://live.com">l.palmer1@live.com</a>

Promoting The Profession Of The Legal Assistant Through Education And Camaraderie