

SNAP SHOT



This Issue:

Editor's Note.....	1
Executive Committee Minutes.....	2
General Meeting Minutes.....	3
NALA News.....	3
Treasurers Report.....	4
Job Bank.....	5
General Meeting Flyer.....	6
Holiday Party Flyer.....	7

SNAP Calendar 2010

November 16: Tuesday at Noon (see flyer)

ZoZo's Restaurant
3446 Lakeside Drive
Speaker: Major Gary A. Pullian
Topic: "What is a JAG and What Do They Do?"

December 3: Newsletter Deadline

Save The Date

December 8: Holiday Party at 5:30 pm

Great Basin Brewing Company

Officers and Chairpersons

President: Anna Buchner

1st VP/Education: Jeannie Dieffenbach

2nd Vice President/Membership/Job Bank:
Amy Hodgson, ACP

Treasurer: Susan Sunday, ACP

Parliamentarian: Susan Davis, CLA, PLS

Student Liaison: April Solomon

Secretary: Linda Palmer

NALA Liaison: Kate Cline, ACP

Newsletter Editor: Lynda Traves

Web Site Manager: Kate Cline, ACP

Editor's Note

Greetings,
I am thrilled to work on our newsletter. This is a "mini" mid-month newsletter, because I just took over the editor job. I plan to publish a newsletter by the first weekend of each month (best laid plans of mice and men...).

Although this spot is reserved for the president's message, I am taking a few liberties for my first month. A bit about myself and how I see this newsletter unfolding over the next few months.

I moved to Reno in June and am still learning where to find things. Fortunately, I know South Virginia St. well. I am originally from Canada, so if my spelling or grammar seems a bit odd, it is my Canadianism rearing its patriotic head. I have lived in the United States for almost 22 years. I have three children and two step-children, ranging in ages from 23 to 18. My "current" husband is planning to write the Nevada Bar next year and we both will be assessed to be ski instructors at Mt. Rose. I play indoor soccer and knit when I can. I own three dogs.

My legal career started when my lawyer girlfriend said to me on a ski chairlift, "If your husband is going to be a lawyer, why don't you become a paralegal?" I did just that. I obtained my paralegal certificate in 2005 and finished my AA two years later. In Spring 2010 I finally obtained my degree in

Justice Studies from San José State University.

I have worked for an attorney for the last four years. I also worked for Whole Foods Market, a financial services company, and a church. I am also a community theatre buff: act, work back-stage, and create the program. My biggest thrill was performing in *The Laramie Project* last year with my husband, oldest son and daughter, while my youngest son worked the lights.

Why did I volunteer to be editor? I have edited newsletters for many years. I understand the benefits of newsletters and importance of imparting information in a manner that interests readers (well, hopefully).

I welcome your thoughts for ideas to augment the standard monthly reports.

Please send me legal articles, jokes, job opportunities, anecdotes, or other ideas to enhance our legal knowledge. Though submissions from the general membership need approval to be published, I want this to be your newsletter. You are in the field and hear about interesting talks, seminars, movies, etc., that may enlighten our chosen careers in law.

Lynda
lynda@brync.com

**MINUTES OF THE
EXECUTIVE COMMITTEE
MEETING OF THE
SIERRA NEVADA ASSOCIATION
OF PARALEGALS
November 2, 2010**

The meeting was called to order at 12:05p.m. by President Anna Buchner, and a quorum was verified. The officers in attendance included: President, Anna Buchner; 1st Vice President, Jeannie Dieffenbach; 2nd Vice President, Amy Hodgson ACP; Treasurer, Susan Sunday ACP; NALA Liaison, Kate Cline ACP; Parliamentarian, Susan Davis, CLA, PLS; and Lynda Traves, Newsletter Editor. The Secretary, Linda Palmer, was absent and 1st Vice President, Jeannie Dieffenbach, agreed to perform the duties of recording secretary.

Anna Buchner presented the General Minutes from the September 21, 2010 meeting for approval. The Minutes were approved by the Officers with one correction, and will be included in the newsletter and presented for approval by the General Membership at our next meeting.

Amy Hodgson nominated Lynda Traves as the Newsletter Editor, and Kate Cline seconded the nomination. The appointment of Lynda Traves as the Newsletter Editor was approved by the Executive Committee.

Amy Hodgson nominated Lynda Traves as the Website Manager, and Kate Cline seconded the nomination. The appointment of Lynda Traves as the Website Manager was approved by the Executive Committee.

The Annual List of Officers was presented by Anna Buchner to Susan Sunday for processing to file with the Secretary of State. It was noted that the filing fee is \$25.00, and therefore, she will be able to submit a check without two signatures.

Anna Buchner announced that the next SNAP luncheon will be held November

16, 2010, at 12:00 noon. It will continue to be at Zozo's until another location can be determined. Anna Buchner announced that the speaker will be Major Gary A. Pullian of the United States Air Force, and he will be speaking on what a JAG does, and is prepared to discuss the "Don't Ask, Don't Tell" Policy should it come up.



Lynda Traves, Newsletter Editor, presented her report. Since she is new to this position, she requested feedback, and inquired as to when the newsletter should be sent. After a brief discussion, it was determined that the newsletter will be sent out the first Friday of each month after the Treasurer's Report has been finalized. Linda Palmer will provide minutes to Lynda Traves for information. A brief newsletter will be sent out in November, with a full newsletter to be sent out in December.

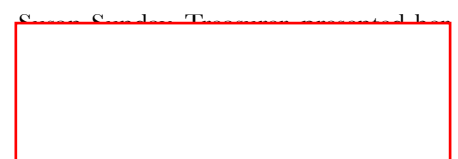
Susan Davis, Parliamentarian, did not have a report.

Anna Buchner announced that the Bylaws require a Nominations and Elections Committee to be appointed at least sixty days prior to the Annual Meeting, with the Slate of Officers to be presented to the membership at least thirty days prior. Anna Buchner nominated Susan Davis to serve as the chairperson of the Nominations and Election Committee. Jeannie Dieffenbach seconded the nomination, and the Executive Committee approved the appointment. Susan Davis requested

Amy Hodgson to serve on the committee with her, and she accepted. It was determined by Susan Davis that this did not require a vote.

Amy Hodgson, 2nd Vice President, presented her report. She has received a few applications without payment, and one that did not qualify under the category selected. She is currently working on membership cards and anticipates their completion at the next meeting.

Jeannie Dieffenbach, 1st Vice President, presented her report. She announced that a date for the Annual Seminar needs to be determined. Anna Buchner announced that the speakers for the seminar are complete, and she suggested holding it at the Nevada State Bar Conference Room. Anna reviewed her concerns with hosting the seminar at Career College, as was discussed at previous meetings. The Nevada State Bar Conference Room is available on April 8, 2011, and we may be able to open up the seminar to attorneys. Kate Cline stated that she will need the material in advance to submit to NALA for CLE approval. After discussion it was agreed that the date of the Seminar will be April 8, 2011, and will be held at the Nevada State Bar Conference Room, with the event to be catered. Anna volunteered to work on securing the caterer. Jeannie further announced that the Christmas Party date needs to be selected, and that the Great Basin Brewing Company on South Virginia was available for lunch and dinner. After discussion it was determined that the Christmas Party will be a dinner, and will be held on December 8, 2010, if the venue is available.



payments so the balance will increase. She announced that an audit for last year needs to be conducted. Kate Cline and Anna Buchner will conduct the audit. She further announced that the signature cards need to be changed with

the new officers. The following persons will be signers on the Nevada State Bank general account and the money market account:

Anna Buchner, President
Jeannie Diffenbach, 1st VP
Susan Sunday, Treasurer

Kate Cline, NALA Liaison, presented her report. She announced that Breanne Read, ACP, is the first Advanced Certified Paralegal in Alternative Dispute Resolution in Nevada. She announced that TMCC is close to being qualified as an official testing site for the CP exam, and it appears we will need volunteers to serve as proctors for the test. It is likely it will be set up like the "old" exam with set dates/times due to the volunteer proctor schedules. If no proctors volunteer to administer the test at TMCC, the nearest testing sites are Sacramento and Las Vegas. She announced that the 2011 NALA annual convention was changed to Dallas – Plano, Texas, due to a construction project at the Omaha Hilton, with the 2012 NALA annual convention held at the Omaha Hilton. There will be seven educational institutes at the 2011 annual convention.

There being no further business, the meeting was adjourned at 1:03p.m.

Respectfully submitted,
Jeannie Diffenbach
Acting Secretary

**MINUTES OF THE
GENERAL MEETING OF THE
SIERRA NEVADA ASSOCIATION
OF PARALEGALS
September 21, 2010**

The meeting was called to order at 12:05 by President Anna Buchner, and a quorum was verified. The officer's in attendance included: President, Anna Buchner; Treasurer, Susan Sunday ACP; and NALA Liaison, Kate Cline ACP. The secretary was absent and Kate Cline ACP agreed to perform the duties of recording secretary. Anna Buchner reminded all her President's Report, the information for today's

presentation, and the agenda for the meeting was with the sign-in sheet.

SNAP is still in need of a First Vice President, Newsletter Editor, and a Website Manager. If anybody is interested, feel free to speak to the President after the meeting or send her an email.

The Second Vice President was absent, so there was no report on Membership. The Treasurer's report of the account balances included, General Fund,

seminars, etc. The NALA Liaison reported the study group is continuing with three of the original seven. She asked for assistance with the substantive law areas of Criminal Law and American Legal System/General Law.

An inquiry was made concerning sending an email to SNAP members, and the President noted that matter is specifically covered by the Standing Rules. She requested the information be forwarded to her for review and approval by the EC prior to sending. It was pointed out that the Bylaws and Standing Rules are on the website, and the members were encouraged to visit the website for that information as well as information on membership renewal, meetings, etc.

Anna Buchner introduced Greg Brower, former US Attorney and now with Snell & Wilmer, who discussed Ballot Questions No. 1 and No. 2 for the November 2010 ballot. As to Question No. 2, Mr. Brower noted that this is the third time this initiative (or similar) has been placed on the ballot. He pointed out that approval by the voters of this initiative only authorizes the Legislature to establish the appellate court system. Mr. Brower next addressed Question No. 1, noting that this appears to be the more controversial of the two. Mr. Brower reviewed the discussion/explanation of why each question was

proposed, and the pros and the cons for each of the two questions. Considerable discussion and questions by the attendees ensued.

There being no further business, the meeting was adjourned at 1:05 p.m.

Respectfully submitted,
Kate Cline, ACP
Acting Secretary

**Report of NALA Liaison
Website Manager
NALA NEWS FLASHES!**

- Congratulations to Breanne Read who achieved her ACP in Alternative Dispute Resolution, the first Nevada paralegal to do so.
- The 2011 Convention was moved from Omaha, NE to Dallas/Plano, Texas due to a construction project at the Omaha Hilton that would not be completed in time for the convention. The 2012 convention will be held in Omaha. The 2011 convention will have SEVEN Institutes: Corporate, Essential Skills, Estate Planning/Administration, Personal Injury, Real Estate, Social Security Disability, and Technology for Litigation Paralegals.
- NALA announced the release of a new APC course for land use, which covers zoning and land-use regulation.
- The deadline for the 2011 Member Exchange was extended to 11/15/2010 (presentations are part of the annual convention educational programs).
- The 2010 Utilization and Compensation Survey Report was released and is available on the NALA website.

Please check the NALA website for more information on the above items (www.nala.org).

(continued on page 5)



SNAP General Meeting Luncheon Tuesday, November 16 at Noon

SPEAKER: Major Gary A. Pullian
United States Air Force Judge Advocate General

TOPIC: “What is a JAG and What Do They Do?”

PLACE: ZoZo’s Restaurant
3446 Lakeside Drive
775.829.9449

COST: \$18.00 – Members & Guests \$15.00 – Student Members

Name: _____

Office: _____

Phone/Email: _____

Member

Student

Guest

Menu - Italian Buffet

Marsala Chicken Pasta mushrooms, garlic & rigatoni in a marsala cream

Mushroom ravioli

Salad

Please mail your reservation form and payment to:

SNAP, P.O. Box 2832, Reno, NV 89505-2832

ALL RESERVATIONS WITH PAYMENT MUST BE RECEIVED

BY FRIDAY, November 12, 2010

Email reservations accepted at: l.palmer1@live.com

SNAP Holiday Dinner Party

December 8, 2010 at 5:30 pm

Great Basin Brewing Company

5525 SO. VIRGINIA ST.

\$23 / Person includes non-alcoholic beverage, tax and gratuity

Salad

Tossed Green Salad with Roasted Red Pepper Vinaigrette or Ranch Dressing and freshly made Beer Bread

Entrees

Buffet Style Includes:

Ale Marinated Steak - Char-Broiled Strips of Top Sirloin Steak marinated in our special Wild Horse Ale Marinade

Tahoe Tamarind Glazed Chicken- Char-Broiled Chicken Breast glazed with our sweet Tahoe Tamarind Sauce.

Pasta Primavera- Seasonal vegetables a rich Garlic Cream Sauce over Fettuccine

Accompaniments include:

Sautéed Seasonal Vegetables & Vegetable Rice Pilaf

Potato dish:

Mashed Garlic Red Potatoes

Our Famous Brewhouse Garlic Fries with Ranch Dipping Sauce
Regular Fries

R.S.V.P by December 1st, 2010

Mail check to: P.O. Box 2832 Reno, Nevada 89505

Email reservations accepted at: l.palmer1@live.com